

COMPUTER AND INTERNET ACCEPTABLE USE POLICY

GENERAL PRINCIPLES

- The school owns and maintains the computers and network and reserves the right to introduce and amend this policy as it deems necessary and appropriate, and to monitor computer and internet usage.
- The use of the network is a privilege which will be taken away if abused.
- Boys are personally responsible for their actions in accessing and utilising the school's computer resources/ network.
- Boys are never to access, keep or send anything that they would not want their parents or teachers to see.

It is expected that users will comply with these principles and with the standards and rules set out below.

SPECIFICALLY ACCEPTABLE USES (Do's)

At school, boys may use the computers and Internet for:

- educational purposes only
- constructive communication with other users of the sacollege.org.za domain.

SPECIFICALLY UNACCEPTABLE USES (Don'ts)

Boys may not use the computers and Internet for:

- × any non-educational purposes
- × composing, sending or resending any offensive material via Social Media
- × sending language which may be deemed offensive
- × accessing or attempting to access any sort of pornographic, discriminatory, sexist and/or hate speech material via E-Mail, the World-Wide-Web or any other Internet facility, as well as any media.
- × accessing or attempting to access another person's username or E-Mail/ Google account and thereby impersonating (and possibly incriminating) another user
- × hacking or attempting to hack into or interfere with the normal running of the school's or any other network or machines, either locally or through the Internet
- × spreading viruses of any sort
- × downloading and/or bringing in any software either to install or run on the school's computers. Shareware/freeware software is also not allowed.

To protect the SACS system from viruses, no boy may bring work from home that has been saved to disk - unless by prior arrangement with IT teacher. The preferred method is for work to be e-mailed to/from their personal school email account.

The IT staff at the South African College Schools reserve the right to investigate and/or review the login/ SACS Google account of any boy who in their opinion might have transgressed or be transgressing any of the rules or the spirit of this Acceptable Use Policy.

PUPIL AGREEMENT

For completion by the PARENT/GUARDIAN

As a parent/guardian of a pupil at the South African College Schools, I have read the "Computer and Internet Acceptable Use Policy". I understand this agreement will be signed by my son and myself and kept on file at the school for the rest of my son's stay there.

In addition, by signing this document I hereby give consent as contemplated under section 5 of the Regulation of Interception of Communications and provision of Communication-Related Information Act (Act 70 of 2002) that the Head of SACS be entitled to intercept and monitor the content of any Internet usage and email messages or other communications sent or received over SACS' computer facilities in order to monitor and ensure compliance with these terms of use.

Parent/Guardian's Name (print):

Parent/Guardian's Signature:

Date:

For completion by each boy – Grades 8 to 12

As a member of SA College High School, I have read, and agree to comply with the terms and rules of the "Computer and Internet Acceptable Use Policy" and to use the computers and the Internet in a constructive manner. I understand and accept that any violations may result in loss of computer and/or Internet privileges.

Boy's Name (print):

Boy's Signature:

Date: